

Job Description

Basic Job Information

Job Title	Chief Information Security Officer
Brand/Function	Information Technology
Department	IT Governance & Security
Job Grade	F
Location	Blakelands
Role Reports to	Head of IT Governance & Security
Direct Reports	1
Budget Accountability	Yes – Agreed annually with Director

Job Purpose

The Chief Information Security Officer deals with unique, highly complex business issues and is responsible for establishing an Enterprise Security Stance through policy, architecture and training processes, and by implementing appropriate security solutions in line with Volkswagen AG Group standards, policies and guidelines. The CISO is responsible for delivering, maintaining and measuring the effectiveness of Information Security Management Systems (ISMS).

Key Areas of Responsibility

- The Chief Information Security Officers prepares an organisation to counter existing and emerging threats, is responsible for establishing and communicating best practices for maintaining data security, as well as monitoring the effectiveness of security operations. The CISO is also responsible for protecting the organisation's data and intellectual property, including maintaining best practices and designing effective policies to handle breaches and other disasters.
- Ensure that Information Security controls are improved and maintained at an appropriate level for Volkswagen Group.
- The CISO is responsible and accountable for achieving the information security objectives within the defined scope of the legal entity by operationally running the ISMS.
- Maintaining and measuring the effectiveness of the ISMS.
- Implement processes to identify IT risks, recommend appropriate responses, and lead on validation of the effectiveness of controls to reduce the company's risk and vulnerability.
- Act as security expert, support, and provide guidance to key internal and external stakeholders (IT, internal audit, the Brands, Group Functions, 3rd party partners) to ensure that all security matters are understood and managed).
- Chair and lead on WAP (Web Application Panel) processes, reviewing and analysing business led internet initiatives to ensure compliance, risk and security topics are fully considered.
- Provide significant input into contract management processes to ensure that external Consultants, Outsourcing Partners, and 3rd party suppliers conform to Volkswagen Group security policies and guidelines.
- Lead on the development of relevant security policies and guidelines, and ensure that appropriate training and awareness is delivered to the business in order to develop a better understanding of security risk.

- Lead on the development of relevant security policies and guidelines and develop training and awareness programmes to ensure that suppliers to Volkswagen Group UK are able to meet their Information Security obligations.
- Keep up to date with Group security initiatives, and industry security issues, trends and technologies in order to identify and propose improved security solutions that meet Volkswagen Group UK business requirements.
- Define and manage the overseeing of the IT Risk Management process with regards to function/departmental risks, ensure alignment with UK company and AG approaches, and ensure provision of relevant reports to the IRMA and GRC.
- Oversee the Risk Acceptance process for highly complex projects/activities that cannot fully comply with policy, in order to identify and report the risk(s), and obtain sign off from the appropriate stakeholder(s).
- Act as the Local Information Risk Officer (LIRO)
- Act as Local Information Compliance Officer (LICO).
- To document, maintain and implement effective business continuity plans as appropriate, including the documentation of and liaison with critical IT suppliers to ensure service continuity. The requirements of the business continuity plan may include a necessity to be personally contactable, including out of hours and at short notice, to action any urgent remedial plans.

Compliance Responsibility

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Working Relationships

- Various across the Volkswagen Group UK
- Legal and Risk Department
- Volkswagen AG Headquarter Compliance, Security and IT teams
- Bentley, Porsche, MAN, Scania and other Group companies within the UK

Skills

- Exceptional IT and business process skills
- Has exceptional understanding of the IT industry, technology and trends
- Experience of running and implementing Information Security Management models
- Excellent written, verbal and presentation skills
- Able to articulate ideas, solutions and recommendations across all levels of the organisation
- Highly motivated with excellent time management skills and able to work under own initiative
- Takes ownership of problems and issues, and proactively resolve them
- Able to both lead and team and work as a team member
- A logical thinker with strong analytical skills
- Can influence with tact and diplomacy

Experience

- Proven IT security management
- Can influence at senior level
- Supplier Management

Qualifications

- CISSP / CISM qualification or equivalent
- Numerate and educated to degree level or equivalent

Career Pathways

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Version Control

Date	Version No.	Reviewed by	Comments/Action
October 2021	1	HR	
From 2021 onwards document version control is controlled via SharePoint, the latest version of this document will be held on Life Online and therefore this document is uncontrolled if printed.			