Vehicle Logistics Coordinator

Basic Job Information

Job Title	Vehicle Logistics Co-ordinator
Brand/Function	Group Finance, Legal, Procurement & Vehicle Operations
Department	Group Vehicle Operations
Job Grade	C/ C2
Location	Blakelands
Role Reports to	Vehicle Logistics Manager
Direct Reports	0
Budget Accountability	No

Job Purpose

- Co-ordination of the shipping and transport of circa 500,000 vehicles per annum from the various global export ports to VWG UK 4 import ports, ensuring that vehicles are shipped in priority sequence based on when the customer needs the vehicles.

Key Areas of Responsibility

- Liaise with Brands & the Emden port supplier (EVAG) to manage the shipping programme daily, ensuring that vehicles are shipped in the correct priority sequence based on customer date required & meeting the agreed standards between VWG UK & VWL.
- Optimise shipping, trucking & land utilisation to minimise costs in line with supplier contracts & budgeted allowances. Ensure vehicles are shipped to the port closest to the customer to minimise onward delivery (OOZ)
- Key point of contact with logistics supplier partners in managing Transport Orders, adhoc vehicle movements and vehicle status system corrections
- Caretake special projects (e.g. new model launches, press vehicles) or urgent vehicles through the supply chain to successful delivery
- Maintain SLi system interfaces, updates & data accuracy to ensure smooth supply chain operation. Use systems to produce reports as required & as requested to understand operational challenges and trends.
- Stakeholder engagement: working with logistic suppliers, VKL, Brands and the Vehicle Logistics Manager to ensure wide visibility of supply chain performance, and support to Brand priorities and late requests.
- Support the Vehicle Logistics Manager in ensuring supplier performance during the week to performance KPIs.
- Manage the Brand short notice requests for logistics in line with shipping and transport deadlines to ensure maximum use of logistic capacities to achieve Brand monthly sales targets.
- Identify and implement process improvements (LEAN and Continuous Improvements)
- Provide ad-hoc support with team projects

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Working Relationships

Internal:

- Brand supply, rental and fleet managers across all 6 Brands
- IT and Business support
- GVO Infleet/Defleet Manager for PDI operations
- Company Fleet Manager for ECO/Loan operations

External:

- Volkswagen Konzern Logistik Operational managers for Factory to Emden logistics, Emden storage management, and shipping contract booking programme
- VWAG (Emden Terminal handling company) on stock management, priority loaning, month-end loading, factory stock management.
- Shipping line operational managers for UK port/terminal liaison
- Operational and account managers in the UK port vehicle handling, and carrier companies for in week/end of month operational issues.
- Port Authority operational management teams for ship arrival and berth management.

Skills

- Excellent communication skills and attention to detail
- Strong ability to multi-task and perform under pressure
- Proficient in Excel and PowerPoint

Experience

- Supplier relationship management

Qualifications

Career Pathways

- GVO Vehicle Logistics Manager
- GVO Logistics Development Manager
- GVO Vehicle Operations roles (Demonstrator. Company Fleet, Company Car Allocations)
- Brand Supply Management team roles

Version Control

Date	Version No.	Reviewed by	Comments/Action

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